

**AGA New York Capital Chapter  
2008 - 2009 Executive Committee Meeting**

Minutes from March 3, 2009 Meeting, 8:00 am – 9:30 am

Location: Department of Transportation, 50 Wolf Road, Room 1N02, Albany, New York

**ATTENDED:**

<b>Officers Attending:</b>			
A. Zibella	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A. Marsh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Gee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J. Cox	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
T. Melendez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D. Rancy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Directors</b>			
M. Abbott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Almonte	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Dowd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Hadley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M. Junco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Also in Attendance: Deborah Harrington**

## Action Items

	<b>Action Item</b>	<b>Responsible Person</b>	<b>Status/ Due Date</b>
1	Draft policy on Equipment (laptop) use	Kirk S.	4/7/09
2	Send current policies and procedures to the vice presidents	SDBC	4/7/09
3	Draft letter to the Ethics Commission	Amanda Z.	4/7/09
4	Work with Thalia Melendez to develop an article for the CGFM to be emailed in Constant Contact.	Shelly T.	3/31/09
5	Follow-up with the Comfort Inn regarding the \$80 refund from the Membership Event	Danielle R.	2/3/09
6	Submit an article from the membership committee to Roger Mazula for publication in the newsletter	Danielle R.	3/10/09
7	Adjust February minutes: delete line stating that Heidi Nark was in attendance	Karla S.	4/7/09
8	Bring the AGA items for the TCTC to Amanda Zibella	Thalia M.	Done
9	Change the website to reflect the new deadline extension for the Achievements in Government Accountability Award	Laura B.	Done
10	Follow-up with the 3 professors regarding their participation in the e-membership program	Amanda Z.	4/7/09
11	Add the Community Service Auction Item discussion to the next meeting agenda	Amanda Z.	4/7/09
12	Add "Ethics considerations for the future of the chapter" to the next meeting agenda	Amanda Z.	4/7/09
13	Send Brian a headshot for the new website	All CEC	4/7/09
14	Research the AGA National by-laws regarding non-voting members in positions on the executive committee	Ray H.	4/7/09

## Decisions Made

1	Motion: Accept Agenda as amended
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	Motion by: M. Abbott, Second by: T. Melendez, passed unanimously
2.	Motion: Accept the February 3, 2009 Minutes as amended Motion by: M. Abbott, Second by: R. Mazula, passed unanimously

## Other Meeting Notes:

### Review of Action Items

- The February 3, 2009 minutes were accepted with a change. Under “attended” the section “Also in Attendance: Heidi Nark” needs to be deleted.

### Community Service Committee

- Valentines for Vets – over 200 cookie valentine packages were delivered. All the children, parents and volunteers who participated enjoyed the event.
- Flower Sale – The AGA is holding the annual flower sale to benefit the “Adopt a Scholar” program. The flower sale runs until March 6<sup>th</sup> and the flowers will be delivered Tuesday, March 10<sup>th</sup>.
- Big Brothers/Big Sisters Bowl-a-Thon – The bowl-a-thon is March 22<sup>nd</sup> at Spare Time in Latham. Five more bowlers are needed.
- Ronald McDonald House – The chapter will be preparing and serving a meal at the Ronald McDonald House on Friday, March 27<sup>th</sup>
- VITA is still on-going until the middle of April
- The committee will be taking on a new project: collecting can tabs to benefit Shriners Hospitals. Anyone interested in placing a collection container for the can tabs should contact Sigrid Coons.

### TCTC

The TCTC is in the final planning/preparation stages. There are 360 registered people, a total of 260 FTEs for the 3 days. The committee expects a profit from the event, but much lower than last year given the fiscal conditions. It is recommended to reduce the budget for next year. Flyers for upcoming events will be placed in the folders that all TCTC attendees will receive.

### Awards Committee

The committee is compiling submissions for the Outstanding Achievements in Government Accountability Award. The deadline has been extended until March 27<sup>th</sup>. DOB has canceled the Leadership Conference in May; therefore the committee is considering options of when & where the award should be presented. One consideration is at the Annual Awards Luncheon in June.

The PDC is in New Orleans at the end of June. Awards for the PDC have a deadline of Friday, March 13<sup>th</sup>. The chapter will be submitting award nominations for the chapter education, community service, chapter service awards, and educator award. The website and the newsletter judging will take place in April.

### National Leadership Conference (NLC)

Thalia Melendez attended the NLC for the chapter. The topics discussed included: the mortgage crisis, grant money distributed to the states, and how states will manage the money. Brian Stratton received his award at the NLC and had the opportunity to meet President Obama.

## Certifications

The Governor signed the proclamations declaring March CGFM Month. The chapter will be sending out an email to alert members to the designation and encouraging members to become CGFMs.

## Miscellaneous:

- Education Events:
  - Upcoming Audio Conferences: March 11<sup>th</sup> (Internal Controls) and March 25<sup>th</sup> (SEA)
  - TCTC - March 16, 17 & 18
  - Lunch & a Movie: April 2<sup>nd</sup> at Jack's Oyster House. The short version of the movie "I.O.U.S.A." will be shown with commentary from Hugh Johnson, national economist.
  - Government Finance Series – Part III on April 23<sup>rd</sup>
  - KPMG will be doing a conference call on March 30<sup>th</sup> that will be open to AGA members to discuss the stimulus plan.
  
- E-Membership – 3 area professors have been sent an invitation to take part in the free e-membership. Amanda is waiting for their response on whether or not they will accept it. If not, then another professor will be chosen.
  
- Sectional Leadership Meeting (SLM) – The SLM will be held in Baltimore on April 24<sup>th</sup> & 25<sup>th</sup>. There is a March 20<sup>th</sup> deadline for registration. The chapter will be sending several members.
  
- PDC – The chapter will begin looking at who can attend the PDC. The chapter will be receiving scholarships to cover the cost of registrations. The CEC will follow the existing policy in place to determine the order of who can attend. The registration deadline is May 29<sup>th</sup>.
  
- Website – Brian has a prototype of the new website for the chapter. He will be reviewing it and passing it along to the CEC.
  
- Ethics – Amanda will be putting on the agenda next month the topic of ethics considerations for the future of the chapter. The chapter has been struggling with issues of the new ethics guidance. There are several options for the chapter that include making non-public employees "non-voting". For now, the chapter will move forward with trying to get an official ruling from the Commission on Public Integrity.